

## **Job Profile: ERP and Business Process Analyst**

**Work Location:** Chignolo Po (PV)

**Contract Type:** Permanent

### **General Description:**

The candidate, as part of the IT TEAM, will be mainly responsible for the implementation, management, and optimization of the company's ERP system and processes, reporting directly to the IT MANAGER.

### **Key Responsibilities:**

After an appropriate onboarding period, alongside the IT MANAGER, the candidate will be responsible for:

- Analyzing business requirements to ensure the ERP system effectively meets the company's specific process optimization needs.
- Managing ERP implementation by configuring it based on collected requirements and ensuring seamless integration with other company IT systems.
- Assessing customization and adaptation needs for the ERP system to meet specific business requirements. Cooperate with business process owners to define processes that can be supported by the standard ERP system without customization.
- Collaborating with ERP partners/consultants to manage the implementation process, testing, training and if required customizations, technical and procedural issues related to ERP and its interfaces with other corporate software.
- Manage the validation process in cooperation with validation partner.
- Providing key user support by resolving technical issues and clarifying any doubts regarding system functionality.
- Working closely with the IT team and business departments to develop new functionalities and optimize business processes making use of ERP.
- Offering internal support for the creation/optimization of dashboards and reporting through Business Intelligence tools, ensuring data-driven decision-making.
- Implementing and maintaining IT security measures to protect the company's data.

### **Profile & Skills:**

- Diploma and/or degree in IT-related fields.
- Experience as an ERP Specialist (5-10 years), preferably in manufacturing companies (experience in pharmaceutical/chemical industries and knowledge of GMP aspects related to ERP in pharmaceutical industries will be a plus).



- Knowledge of ERP systems and related business processes (accounting, sales, purchasing/supplies, logistics, production, management control). Preferential knowledge of Microsoft ERP (Navision/Dynamics, Business Central and Yaveon's Pro Batch solution).
- Strong expertise in business process optimization and the ability to drive continuous improvement initiatives.
- Familiarity with Business Intelligence tools (preferably Power BI).
- Understanding of network architecture and IT systems in general.
- Proficiency in Microsoft Office Suite.
- Strong communication and teamwork skills, flexibility, and problem-solving mindset.
- Good time management and organizational skills.
- Ability to maintain professionalism and confidentiality.
- Good knowledge of English, written and spoken.
- Availability for occasional travel to the company's Brescia site.

**What We Offer:**

- Opportunity to join a dynamic and expanding company.
- Flexible working hours and smart working policy based on the role and business needs.
- Meal vouchers.

**Work Status:** Full-time

**Salary:** Based on experience (according to the CCNL Chemical Industry agreement).

**For info and applications:** [candidature@vaxxinova.it](mailto:candidature@vaxxinova.it) – Tel +39 030 2420583 HR Office

